



# St. Mark's College Namagoma

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30<sup>th</sup> November, 2019

## **RE: END OF TERM 3 CIRCULAR 2019.**

THEME OF YEAR 2019: “**Self Driven to Soar Higher**”

### 1. **Appreciation**

We extend our sincere appreciation to all our dear Parents/Guardians for the support, cooperation and cordial relationship we have enjoyed throughout the year.

### 2. **Theme for 2020:**

The theme is “**SELF ESTEEM FOR ACADEMIC DISTINCTION.**” We believe that both the students and teachers must have the sense of self-worth and must appreciate who they are for them to success in their academic endeavors.

### 3. **Major activities for Term I 2020**

<b>DAY/DATE</b>	<b>ACTIVITY</b>
Sun 2 <sup>nd</sup> /Feb/2020	Opening of term I for S.2, S.3, S.4 & S.6
Sat 25 <sup>th</sup> /Feb/2020	Candidates' Parents meeting at 10:00am
Sun 01 <sup>st</sup> /March/2020	Thanksgiving service at 10:00am
Sat 21 <sup>st</sup> /March/2020	S.1, S.2 & S.3 Visitation day
Sun 22 <sup>nd</sup> /March/2020	S.4, S.5 & S.6 Visitation day
Fri 10 <sup>th</sup> /April/2020	Good Friday
Sun 12 <sup>th</sup> /April/2020	Easter Sunday
Mon 13 <sup>th</sup> /April/2020	Easter Monday
Sat 18 <sup>th</sup> /April/2020	Sports day
Sat 2 <sup>nd</sup> /May/2020	End of Term I

#### **Note:**

Students are encouraged to report on the first day of the term. Therefore, if a student does not report in the first week, he/she will lose the slot in St. Mark's College Namagoma.

### 4. **Academics**

Our students have continued to generally perform well in the different subjects. However, there are some students who are not serious with their studies and these have been advised accordingly as reflected on their report cards.

Parents/Guardians should also take note of the following in line with the academics;

(a) All students have been sent home with a report card, a magazine a circular and a school calendar of 2020 except those with outstanding school fees balance. Parents of such students should clear with the school bursar before the reports are released.

(b) All report cards of students with indiscipline cases should pick them from the Deputy Administration (Chairman disciplinary committee).

**5. Registration for UCE/UACE 2020.**

Registration for UCE and UACE 2020 takes place in term I and the following requirements will be needed for this exercise;

(i) S.4 candidates should come with their original PLE result-slip and 2(two) photocopies of the same.

(ii) S.6 candidates should come with their original UCE pass-lip and 3 photocopies of the same.

The above documents will be handed over to the Directors of studies for 'O' and 'A' level respectively.

**Note:**

Registration fees is part of the school fees.

**6. Students' discipline.**

The discipline of students has been generally good. However, some cases of indiscipline such as theft, insolence, Boy-Girl relationship, escapism, fighting and vandalism of school property have been decisively handled and appropriate actions taken.

**7. Students' welfare.**

Our students have continued to enjoy and appreciate the quality of meals served with a well-balanced menu. This is evident from their out ward appearance and we thank parents for the support.

The students' health has been good. However, we still have a challenge of some parents who do not disclose/reveal information about the health of their children especially with chronical and strange diseases.

**8. School uniforms.**

We have had a major challenge of some students abusing the school uniform and compromising the standards of smartness by tampering with the original fashion. Some have inherited old uniforms of students who have left. There are also those ones who have outgrown their uniforms and others are worn-out. We have therefore included the cost of at least one set of uniform on the fees structure of S.3. Others who fall among the above mentioned categories in other classes should buy new ones on reporting back from Finance office.

We request parents to check the state of your child's uniform to avoid inconveniences.

Note: Black skirts and black trousers for after class can be bought from school at **25,000/=**.

#### 9. **School requirements.**

- (i) 3 handkerchiefs for every student preferably white.
- (ii) A cup, a plate, a water bottle, fork and a small container for purchasing items from canteens.
- (iii) An apron for both girls and boys.
- (iv) A Bible/Quran.
- (v) A dictionary
- (vi) A wrist watch for each student.

#### 10. **School fees.**

We thank our parents/guardian for your continued support and cooperation exhibited towards payment of school fees and other requirements. However, those who have been challenged are advised to commit themselves and make payment plan with the head teacher.

**Table 1 - Summary of the fees structure Term I - 2020**

<b>Class</b>	<b>Boarding</b>	<b>Day</b>
S.2	1,048,000	698,000
S.3	1,123,000	773,000
S.4	1,298,000	-
S.6	1,348,000	-

Note the following about school fees;

- a) Fees for S.3 students include one set of school uniform, and money for the chemistry, Biology and Physics practical work books.
- b) School fees for candidates include UNEB registration fees and other academic resourceful programs.
- c) All day scholars in candidate classes are supposed to be in boarding section. Therefore no amount indicated in the column for day scholars.
- d) No student will be received on the reporting day before clearing fees or paying at least 75% of the fees.
- e) We shall continue using the school pay system as a mode of fees payment and no bank slips are issued to students. For more information please contact these people in the finance office; Bursar (**0701-318815 or 0774-115919**) Accountant (**0779-221817 or 0703406724**).

#### 11. **Study trips**

We shall have the following study trips in term I.

- a) S.4 field study trip to Jinja at a fee of **40,000/=**
- b) S.6 Field study trip to Eastern Uganda for 3 days at a fee of **180,000/=** for details contact **Md. Remmy: 0782-425 841**

Details for other study trips will be communicated in the subsequent circulars.

12. **Working hours during holidays.**

The school shall be open from Monday to Friday from 9:00am to 3:00pm. We shall have a break during Christmas season from 22<sup>nd</sup> December, 2019 to 2<sup>nd</sup> January, 2020. We advise you to carry your identity card for clear identification since UNEB marking exercise will be in progress at our Centre to avoid any inconveniences.

13. **Conclusion.**

We thank you once again for your cooperation, support and trust vested in us.

We wish you a **Merry Christmas and a prosperous 2020.**

Yours in Service,

**MR. KAYE PAUL SENFUMA  
HEADTEACHER**